



Scheduling & Scheduling Pro Comparison

Compare Paycor's Scheduling features to identify the best solution for your unique needs.

Features	Scheduling	Scheduling Pro	Description
Schedule or shift templates	✓	✓	Shift templates can be saved and applied to any given week
Repeating shifts	✓	✓	Single shifts can be repeated daily or weekly for a set number of days
Break rules	✓	✓	Configure and set break rules for all employees and shifts
Open shifts	✓	✓	Create open shifts and assign employees at a later date
Duplicate shifts	✓	✓	Copy employee shifts from one day or week to the next day or week
Schedule multiple locations	✓	✓	Schedule employees across an unlimited number of locations
Reporting	✓	✓	Pre-defined reports to manage labor costs including scheduled hours, costs, jobs, etc.
Mobile app for iOS & Android	✓	✓	Mobile app available to all user roles (managers, supervisors, employees)
Mobile notifications	✓	✓	Enable employees to receive schedule alerts and reminders
Email notifications	✓	✓	Enable employees to receive email alerts and schedule reminders
Import, export, print schedules	✓	✓	Schedules can be exported to Excel, CSV or PDF and printed
Schedule budgeting		✓	Set scheduling budget caps by day and location
Schedule rules		✓	Limit employees to a number of hours per day or week and set minimum rest times
Auto-fill shifts		✓	Assign open shifts automatically to employees based on a random pattern
Shift acknowledgments		✓	Configure the system to require employees to acknowledge their shifts
Shift distance calculation		✓	Calculate the distance between an employee's location and work location
Daily coverage map		✓	View a visual coverage map by job each day
Work site		✓	Configure third-party work sites that have been outsourced and assign shifts
Scheduling availability		✓	Enable employees to configure their work availability
Shift coverage		✓	Enable employees to initiate shift coverage based on their job, department and location
Pick-up open shifts		✓	Enable employees to pick up open shifts based on job, department and location
Shift trading		✓	Enable employees to initiate shift trades based on job, department and location
Dropping shifts		✓	Enable employees to submit shift drop requests for supervisor approval
Text (SMS) notifications		✓	Enable employees to receive text alerts and schedule reminders
Team chat		✓	Create group chats or send direct messages

Learn more at [Paycor.com/scheduling](https://www.paycor.com/scheduling)